



Health & Safety Services (General)

May 2024

This list of services is not exhaustive, please get in touch if there is something else you would like us to support you with

| Competent Advice | Examples |
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| General advice | <ul style="list-style-type: none"> • Advice for all health and safety issues |
| Specific advice | <ul style="list-style-type: none"> • Assist Estates/Facilities Management and Project teams with refurbishments and new builds, including lab design - commissioning and decommissioning |
| Strategic advice | <ul style="list-style-type: none"> • Development of the Health and Safety management system (including environmental management) • Writing/Reviewing/developing policies, procedures and associated guidance • Alignment with global company standards, whilst maintaining UK specific regulatory compliance |
| Liaison with enforcing Authorities and other inspecting bodies | <ul style="list-style-type: none"> • Health and Safety Executive (HSE) • Environment Agency (EA) • Includes; attendance at, and assistance with, enforcing authority inspections |
| Liaison with other competent advisers | <ul style="list-style-type: none"> • Occupational Health Providers |
| Liaison with Partner Organisations | <ul style="list-style-type: none"> • Landlords • Contracted services |
| Attendance at meetings with production of reports as necessary | <ul style="list-style-type: none"> • Health and Safety Committees |
| Assistance with implementation and use of health and safety software systems | <ul style="list-style-type: none"> • Evotix (formally SHE Assure), Learn (formally StoryShare), Qualipso, Sherpa, Helix and Enablon |
| Training | Examples |

Regulus Safety Consultants



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| <p>Identify training needs and development of training programmes</p> | <ul style="list-style-type: none"> • Assist with the development of the company training needs analysis |
| <p>Design and deliver bespoke training, with supporting documents such as handbooks and guidance</p> | <ul style="list-style-type: none"> • Corporate (New starter/company) induction • Director/Senior Management Responsibilities • Line Manager's responsibilities • Safety Co-ordinator/ Representative (lab and office) • Risk Assessment • Display Screen Equipment (DSE) • Laboratory Ergonomics, including pipette library • Ergonomic assessment (ART, MAC and RAPP tools) • Chemical Safety (Hazardous substances) • Biological Safety including GM • Incident and Near Miss reporting and investigation • Other specific topics as requested |
| <p>Safety Audits and Inspections</p> | <p>Examples</p> |
| <p>Carry out safety audits</p> | <ul style="list-style-type: none"> • Initial audit/ gap analysis • Targeted audits (e.g. safety management system, control of contractors, lone working) • HSG65 Managing for Health and Safety • ISO 45001 Health and Safety Management Systems • ISO 14001 Environmental Management Systems |
| <p>Carry out departmental Inspections</p> | <ul style="list-style-type: none"> • And/or support departmental co-ordinators/representatives with their safety inspections |



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| | <ul style="list-style-type: none">• Comprehensive reports provided where requested |
| Develop audit and inspection tools for internal use | <ul style="list-style-type: none">• Monthly inspection checklists and report templates |
| Risk Assessments | Examples |
| Assist managers with completion and/or review of risk assessments | <ul style="list-style-type: none">• Advise on appropriate control measures |
| Incidents and Near Misses | Examples |
| Review incident and Near miss reports | |
| Assist with incident/near miss investigations | |
| Assist the company with reporting of incidents/near misses to the HSE | <ul style="list-style-type: none">• For incidents/near misses reportable under the; Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 - RIDDOR |
| Assist the Legal Services Department with information regarding claims | |